

M000 General Preparation Standards

M010 Mailpieces

M014 Carrier Route Information Lines

014

Summary M014 describes carrier route information elements and lists descriptive prefixes (e.g., “Rural Route” (“R”).

1.0 BASIC INFORMATION

Packages for individual carrier routes, rural routes, highway contract routes, post office box sections, or general delivery units must be prepared with facing slips under [M020](#), optional endorsement lines under [M013](#), or carrier route information lines under [2.0](#). These standards apply to automation Carrier Route First-Class Mail, Carrier Route Periodicals, Enhanced Carrier Route Standard Mail, and Carrier Route Bound Printed Matter mailings. Carrier route information lines may be on all pieces in a mailing, regardless of presort level.

2.0 FORMAT AND CONTENT

Route Information 2.1 Carrier route information consisting of a descriptive prefix (or its abbreviation), plus a route number or numeric code, must be on the top line of the address, either alone or with other information (e.g., addressee, account data). Alternatively, when permitted by standard, the carrier route information may appear with the applicable carrier route endorsement on the line above or two lines above the address if the carrier route rate marking is in the address area (see [Exhibit 2.1](#)).

Address Formats With Carrier Route Information Exhibit 2.1

<p style="text-align: right;">**CARRIER ROUTE 027</p> <p>RESIDENT 2711 ORDWAY ST NW APT 204 WASHINGTON DC 20008-5063</p>	<p style="text-align: right;">*****AUTOCR**C027</p> <p>RESIDENT 2711 ORDWAY ST NW APT 204 WASHINGTON DC 20008-5063</p>
<p style="text-align: right;">**C-027</p> <p>RESIDENT 2711 ORDWAY ST NW APT 204 WASHINGTON DC 20008-5063</p>	<p style="text-align: right;">*****ECRLOT**C 027</p> <p>RESIDENT 2711 ORDWAY ST NW APT 204 WASHINGTON DC 20008-5063</p>
<p style="text-align: right;">**RURAL ROUTE 039</p> <p>RESIDENT 14521 OAK CLUSTER DR CENTREVILLE VA 20120-2854</p>	<p style="text-align: right;">**R 20039</p> <p>POSTAL CUSTOMER</p>

Descriptive Prefix 2.2 The authorized descriptive prefixes and their abbreviations are “Carrier Route” (“C”), “Rural Route” (“R”), “Highway Contract Route” (“H”), “Post Office Box Section” (“B”), and “General Delivery Unit” (“G”).

Route Code 2.3 These conditions apply to the carrier route code:

- The one-character descriptive prefix in [2.2](#) must be followed by a 3-digit route or post office box section number.



- b. On Periodicals and Standard Mail pieces bearing a simplified address that does not include a ZIP Code, the descriptive prefix in 2.2 must be followed by the last two digits of the 5-digit ZIP Code and the 3-digit route number or post office box section number.
- c. The route code required for simplified address mailings in 2.3b may also be used on mailings of any class that contain a ZIP Code in the address.

Other Elements

2.4

The following elements also are included in the carrier route information line:

- a. The carrier route code must be preceded by at least two asterisks (**) or other distinctive nonalphabetic or nonnumeric characters.
- b. At least 10 spaces must be reserved for the carrier route code if other information is included on the top line.
- c. The carrier route information line may also contain the basic markings required by standard for the class of mail and rate claimed, prepared under M012.
- d. The carrier route information line may also include information to identify packages of Periodicals matter mailed at:
 - (1) carrier route saturation rates ("SATURATION WALK-SEQUENCED CARRIER ROUTE MAIL" or the abbreviation "CAR-RT WSS"),
 - (2) high density walk-sequenced rates ("HIGH DENSITY WALK-SEQUENCED CARRIER ROUTE MAIL" or the abbreviation "CAR-RT WSH"), or
 - (3) basic carrier route rates ("CARRIER ROUTE LINE-OF-TRAVEL" or the abbreviation "CAR-RT LOT").

Firm Package

2.5

On a firm package of carrier route presorted Periodicals, "FIRM" may precede "CAR-RT LOT" or "CAR-RT WSH" or "CAR-RT WSS," as applicable, in the carrier route information line.